

Unapproved Ellsworth Public Library Building/Space Committee Meeting Minutes  
Tuesday, November 13, 2012

Call to Order

Paul Bauer called to order the meeting of the Ellsworth Public Library Building/Space Committee at 6:30 p.m., on Tuesday, November 13, 2012.

Establish a Quorum

The following members were present: Curt Wandmacher, Margaret Volenec, John Thompson, Sharon Schulze, Bobbie Sawyers, Meghan Quinn-Kummer, Judy Perkins, Jeanne McCoy, Mike Foley, Paul Bauer, Shelley Anderson. Absent: Charlie Kummer, Roger Nelson, Linda Johnson.

Certification of compliance with Open Meeting Law

Notices published in the Herald and posted.

Approve Agenda

Motion to approve agenda by Curt Wandmacher, seconded by Jeanne McCoy. Motion carried.

Approve minutes from October 1, 2012 and October 20, 2012 meetings

Motion to approve meeting minutes of October 1 by Jeanne McCoy, seconded by Curt Wandmacher. Motion carried.

Motion to approve meeting minutes of October 20 by Judy Perkins, seconded by Jeanne McCoy. Motion carried.

Current Business

Discussion and summary presentation of Building Committee's library tour

John Thompson presented a slide show of photos taken on the tour highlighting the areas of consideration for a building project. Powerpoint presentation will be available on library's website at [www.ellsworthlibrary.org](http://www.ellsworthlibrary.org)

Shelley Anderson shared the compilation of the members' thoughts on features we want in our building, along with features we do not want, based on the library tour. Features wanted in our building will be incorporated into a Building Program statement, in the process of being written. It will be available in draft form at the next Building Committee meeting. The Building Program statement is the document used to communicate our specifics to the architect.

Discussion of Architect Selection Committee's progress

Interviews/presentations by the short-list of architectural firms will be held on Wednesday, November 14. Firms are: Bray Associates Architects, Inc.; Dimension IV – Madison, LLC; and Meyer, Scherer & Rockcastle, Ltd. Ranking of firms and architectural firm chosen is expected to be completed at the conclusion of the interviews.

New Business

Presentation and discussion on how public libraries are funded and fund-raising for new library space.

John Thompson presented information on how public libraries are funded and preliminary information on fund-raising for new library space. The Powerpoint presentation will be available on the library website at [www.ellsworthlibrary.org](http://www.ellsworthlibrary.org).

Next meeting: information on grants, sub-committees, donor targets, slogan or theme for capital campaign, suggestions for capital campaign leaders/co-chairs, update on architect selection.

Adjournment

Motion to adjourn the meeting by Paul Bauer, seconded by Curt Wandmacher. Motion carried. Adjourned at 8:35 p.m.

Next meeting date: Monday, December 10, 2012